



HLTA

Salary: SO1, SCP 23 – 25 (pay award pending), FTE £34,434 - £36.363, Actual salary £25,461 - £26,887

Hours: 32.5 hours per week, Monday – Friday 8.30am – 3:30pm, TTO

Start date: ASAP

An exciting opportunity has arisen for an HLTA to join team West End. We are seeking to appoint an enthusiastic, committed and conscientious TA level 4 (HLTA) or above.

WEPS is a one form entry primary school, with a nursery, located in Horsforth, Leeds. We are proud of our reputation as an inclusive school with a nurturing ethos and a strong community focus. At West End every child is valued and supported to succeed. Our vision that our children will grow as confident and compassionate lifelong learners underpins all that we do. At West End we believe that children should enjoy their primary school learning and we strive to make learning relevant, engaging and fun.

We look forward to welcoming an HLTA who will share our passion for ensuring that all children reach their potential in a happy and supportive learning environment. You will be working with a committed, skilled and passionate team who put our children at the heart of all that we do.

The successful candidate will work across school providing class cover for PPA as well as working with small groups and individual children.

You will:

- Work with class teachers to raise the learning and attainment of our children
- Promote positive behaviour, independence and inclusion
- Monitor pupil progress and feedback constructively to the staff team
- Prepare and adapt learning resources to meet a variety of needs.
- Under the guidance of the class teacher plan and prepare lessons when covering classes
- Be a strong team player who is able to develop positive and strong professional relationships with colleagues

We can offer:

- Enthusiastic, confident and motivated learners
- A welcoming environment with a dedicated, passionate and skilled staff team
- A school community who support and encourage everyone
- A strong commitment to continuing professional development
- The opportunity to make a difference
- An inclusive environment where everyone is valued and heard

Applications can be found on our website :

<https://www.westendprimaryschool.org.uk/page/?title=Vacancies&pid=12>

and are to be received by 9am on Monday 21st September 2026.

Applicants are strongly encouraged to visit our wonderful school.

Visits are on:

Monday 14th September at 10:30am

Monday 14th September at 1:30pm

Monday 14th September at 4pm

Thursday 17th September at 4pm

Please contact the school office on 0113 2582819 to arrange a time to visit.

Shortlisting will take place on Monday 21st September and Tuesday 22nd September.

Interviews will be held on Friday 25th September 2026.

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a Disclosure and Barring Service Check. Any candidate invited will be subjected to an online search prior to interview and requested to sign their application form on arrival. We promote diversity and want a workforce that reflects the population of Leeds.